2019-20 SCHOOL APPLICATION REQUIREMENTS AND ONLINE APPLICATION INSTRUCTIONS



P₃ Eco-Challenge School Recognition Program







The P₃ Eco-Challenge School Recognition Program is a collaborative effort between Broward County Public Schools and its partners, Broward County Environmental Planning and Community Resilience Division and the Environmental Conservation Organization (ECO)

School Application – Schools can apply for all 6 school categories, <u>or</u> for any individual category – 1-School Grounds Enhancement, 2-School Sustainability, 3-Curriculum Integration, 4-Community Involvement, 5-Administrative Support, 6-Special Project/Innovation. Download the P₃ School Metrics for details at <u>browardschools.com/p3</u>.

GOAL: To recognize Broward County Public Schools traditional public and charter schools who encourage cultures of sustainability within their school communities.

ELIGIBILITY:

- All traditional public and charter K-12 schools in the Broward County School District. Charters please check <u>browardschools.com/p3</u> for more info before you begin your application.
- First Place Winners from the past five years are not eligible to apply this year for the category in which the school won first place. There is a 5-year hiatus for first place winners. However, first place schools can apply to other categories in which it did not win first place.
- All activities described in the application should reflect projects that are ongoing or will occur during the school year of the application.
- All applications with supporting documentations must be completed and attached by the due date.
- For more information, go to <u>browardschools.com/p3</u>.

INSTRUCTIONS FOR APPLICATION:

- Download school metrics and resources from <u>browardschools.com/p3</u> before you begin your online application.
- All applications with supporting documentations must be completed and uploaded online by the due date. Go to <u>browardschools.com/p3</u> for important dates.
- ONLINE APPLICATION DUE DATES ARE LISTED IN <u>browardschools.com/p3</u>.
- Only complete applications submitted on time will be considered.
- Use this document as reference for the actual ONLINE application. Compile/type up your narratives on a separate document to cut and paste into the online application.

Preparation of Application:

One of the indicators in our recognition program involves the creation of the Green Team consisting of teachers, administrators, staff, students, and/or community members to coordinate the systematic planning and implementation of ongoing Green School activities. Please list all individuals and/or Green Team members involved in the preparation of your application.

Name:

Position/Title:

For the following narratives, we suggest that you type them up in a document so that you can cut and paste onto the ONLINE form. Most of the narratives have a 2500 character maximum – to see if your narrative is within this parameter, use an online tool like https://wordcounter.net

SCHOOL COVER SHEET – can be found at the end of this document or online at <u>browardschools.com/p3</u>. This document must be signed by the school administrator and 2 lead teachers, scanned and uploaded with the school application.

SUMMARY OF GREEN SCHOOL ACTIVITIES

Please provide a concise summary that describes how your school is representative of a P3 School. Focus on what your school has accomplished in each of the categories. Describe what makes your school unique and successful in efforts to be sustainable. **This summary will be used in the Award Ceremony bio hand out.** Maximum of 2500 characters. To see previous P3 Winners and Nominees' Bio:

https://www.browardschools.com/cms/lib/FL01803656/Centricity/Domain/13621/STEM_CS/P3%20Eco Challenge/Documents/2018_P3_Bios.pdf

NARRATIVE SUMMARY AND DOCUMENTATION

For this part of the application, applicants address current activities, improvements to ongoing activities and practices, and/or new projects for the application school year. Discuss what grade levels were involved and what percent of participation you had from administrators, students, teachers, staff, parents, and community members. Part C should be organized and submitted as follows - download the School Rubrics document for details from <u>http://stem.browardschools.com/p3</u>

Florida Green Apple School Designation

- 60 Possible Points for Schools Applying to All Categories: If your school is applying to all categories, your school must also apply for the Florida Green Apple School Designation. Your school should be listed under http://www.fldoe.org/schools/healthy-schools/green-schools.stml
 Information you provide to the Green Apple application directly applies to the P3 Eco-Challenge!
- **10 Bonus Points For Schools Applying to the P3 Individual Categories Only:** If your school applies and is designated as a Florida Green Apple School, as shown in

http://www.fldoe.org/schools/healthy-schools/green-schools.stml, you will receive 10 bonus points.

The Florida Green Apple School Designation application is a comprehensive evaluation tool that details the program's requirements and provides links to best management practices and technical assistance to help you achieve Florida Green School designation. The applications directly reflect each of the program's six areas of operation: Communication and Education, Energy Efficiency, Water Conservation, Waste Reduction, Reuse and Recycling, and Air Quality and Transportation. For more info go to https://floridadep.gov/osi/green-school-designation/content/apply-green-school-designationrenew

BCPS traditional schools - if you need assistance with data for your school, contact <u>p3challenge@browardschools.com</u>.

I. School Grounds Enhancement

Narrative Summary – up to approximately 2,500 characters **per sub-category** (about 3/4 page) Documentation – include up to 5 pages of documentation as one PDF file (max 5 Mb)

II. School Sustainability

Narrative Summary – up to approximately 2,500 characters **per sub-category** (about 3/4 page) Documentation – include up to 5 pages of documentation as one PDF file (max 5 Mb)

III. Curriculum Integration

Narrative Summary – up to approximately 2,500 characters **per sub-category** (about 3/4 page)Documentation – include up to 5 pages of documentation as one PDF file (max 5 Mb)

IV. Community Involvement

Narrative Summary – up to approximately 2,500 characters **per sub-category** (about 3/4 page) Documentation – include up to 5 pages of documentation as one PDF file (max 5 Mb)

V. Administrative Support

Narrative Summary – up to approximately 2,500 characters **per sub-category** (about 3/4 page) Documentation – include up to 5 pages of documentation as one PDF file (max 5 Mb)

VI. Innovation – Theme: Story Map of Your Environmental School Initiatives

Narrative Summary – up to approximately 2,500 characters (about 3/4 page) Documentation – include up to 5 pages of documentation as one PDF file (max 5 Mb)

(VII) Other Requirements - mandatory for all school applicants

Completed and signed School Cover sheet Pictures and/or supporting documents for each required section

(VIII) Bonus Points – Green Apple School

Schools applying to separate categories that are designated Florida Green Apple School will receive 10 bonus points

DOCUMENTATION may include, but is not limited to:

- Captioned photographs (please do not include photographs without captions)
- Lesson plans
- Agendas from workshops and meetings
- Letters of intent or commitment from community partners
- Records of related community service hours
- PowerPoint presentations or videos may be submitted by providing a link (online application will
 not accept PowerPoint or video uploads) and all video links must be accessible through the BCPS
 firewall
- Newspaper articles
- School newsletters
- Certificates

IMAGES

Any photographs must be submitted online. Students depicted must have signed photo releases on file with the school. These photos will be used for public relations purposes in various media for the recognition program. Provide a maximum of 10 images – 15 Mb max per image. Videos may be submitted by providing a link; online application will not accept video uploads. All video links must also be accessible through the BCPS firewall.

Process of Submitting: All applications and supporting documentation will be submitted ONLINE **by the due date.**



The School Board of Broward County, Florida

Lori Alhadeff • Robin Bartleman • Heather P. Brinkworth • Patricia Good • Donna P. Korn • Laurie Rich Levinson Ann Murray • Nora Rupert • Dr. Rosalind Osgood • Robert W. Runcie, Superintendent of Schools

The School Board of Broward County, Florida, prohibits any policy or procedure, which results in discrimination on the basis of age, color, disability, gender identity, gender expression, national origin, marital status, race, religion, sex or sexual orientation. Individuals who wish to file a discrimination and/or harassment complaint may call the Executive Director, Benefits & EEO Compliance at 754-321-2150 or Teletype Machine (TTY) 754-321-2158. Individuals with disabilities requesting accommodations under the Americans with Disabilities Act Amendments Act of 2008, (ADAAA) may call Equal Educational Opportunities (EEO) at 754-321-2150 or Teletype Machine (TTY) 754-321-2158.

2019-20 P3 Eco-Challenge School Application Checklist

Sequence	ltem	Number of Items Needed	Mandatory?	Notes
1	School Cover Sheet	1	Mandatory	
2	Summary of School	Narrative	Mandatory	
3	Green Team Info	1	Mandatory	
4	Green Apple School Designation	2	Mandatory	
5	Category 1 - Outdoor Learning Labs/Structure	Narrative		
6	Category 1 - Habitat Improvement/Restoration	Narrative		
7	Category 1 - Documentation Attachments	Up to 10		
8	Category 1 - Image Attachments	Up to 10		
9	Category 2 - Energy	Narrative		
10	Category 2 - Water	Narrative		
11	Category 2 - Solid Waste	Narrative		
12	Category 2 - Air Quality and Transportation	Narrative		
13	Category 2 - Documentation Attachments	Up to 10		
14	Category 2 - Image Attachments	Up to 10		
15	Category 3 - Interdisciplinary Approach	Narrative		
16	Category 3 - Environmental Topics/Issues	Narrative		
17	Category 3 - Field Studies	Narrative		
18	Category 3 - Documentation Attachments	Up to 10		
19	Category 3 - Image Attachments	Up to 10		
20	Category 4 - Partnerships within the School Building	Narrative		
21	Category 4 - Service Learning Projects	Narrative		
22	Category 4 - Community Partnerships in School Activities	Narrative		
23	Category 4 - Documentation Attachments	Up to 10		
24	Category 4 - Image Attachments	Up to 10		
25	Category 5 - School Philosophy and Culture	Narrative		
26	Category 5 - Professional Development	Narrative		
27	Category 5 - Planning	Narrative		
28	Category 5 - Sharing Success and Lessons Learned	Narrative		
29	Category 5 - Documentation Attachments	Up to 10	0	
30	Category 5 - Image Attachments	Up to 10	0	
31	Category 6 - Special Project	Narrative		
32	Category 6 - Documentation Attachments	Up to 10	0	
33	Category 6 - Image Attachments	Up to 10	0	
34	Video Links (Optional)	Up to 4	1	



S	chool Cover Sh	eet
The P ₃ Eco-Challenge School Recog County Public Schools and its p Community Resilience Divisio	2019-20 pointion Program is a contract of the Environment on and the Environment	collaborative effort between Broward bunty Environmental Planning and ental Conservation Organization
		FT
	School cover she	
School Name:		_
School Address:		
Name and Title of Contact Person:		
Contact Phone:	Email:	
I have reviewed the information in this accurate. We also have on file, in our s	s application and certif school, media releases	y that to the best of my knowledge it is of anyone featured in our application.
Administrator's Signature		Date
Print Name:		
Lead Teacher #1 Signature Print Name:		Date
Lead Teacher #2 Signature		Date

How to Fill Out the SCHOOL P3 Eco-Challenge Online Application

1) From the main P3 Eco-Challenge website, click the P3 Application link (scroll down the page) at https://www.browardschools.com/p3.

2) Login page. If this is your first time using the online application, click the New User? Click Here link. If you've registered before, your Login is your email address and your Password is whatever you created before. Click Login. If you forgot your password, click Forget password? Click Here. See important note below.

If you're a new	Broward County Public Schools Environmental Stewardship
user, click	P3 Eco-Challenge
New User?	Preserving Our Planet for Posterity
Register Here	
	Online Application
If you forgot your	Before you begin your online application, please go to https://www.browardschools.com/p3 and download the instructions and Rubrics and any necessary info, e.g. contest fees.
password, click	
Forget password?	User Name:
Click here. A new	Password:
change password	Log in
link will be	
emailed to you	Non-User? Register Here
	Eorget password? Click Here

IMPORTANT: The system **will lock you out** if you try to login with wrong credentials after 3 tries and it'll have to be reset by IT. If you can't remember your password, click **Forget password** and an email will be automatically sent to you to reset.

For new users, fill in your info and click **Create Account**. **If you haven't used this new online application** (even if you already have an account), you will also be brought to this page to complete your account info.

	Broward County Public Schools nvironmental Stewardship	1° 1 1 0 0 1
	3 Eco-Challen	ge for Posterity
Register for a Login		
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Firs	t wame:	
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Las Phone P	Number:	
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Las Phone N School Name/A Positi E-Mail (User Pa	kanber: filiation: pnRole: Name): ssword:	* * * *
Las Phone N School Name/A Positi E-Mail (User Pa Confirm Pa	Name: Saward Saward	· · · · · · · · · · · · · · · · · · ·

If you ever want to change any of your info, you will find the **My Profile** link on the upper right hand corner of any page.

Logged in as: rmalones@brows_dschools.com <u>Home | Change Password | My Profile | Logou</u>

3) Once you login, your **My Nominations** page will show up. If you want to **start a new application**, click **Start a New Application or Add a New Nomination** (link is right above **My Nominations**)

	Logged in as: rmalones@browardschools.com Home Change Password My Profile Logout
Broward County Public Schools Environmental Stewardship	
Preserving Our Planet for Posterity Online Application	
Welcome to the main P3 Eco-Challenge Online Application page. You will need to make sure all of your documents are FINAL before uploading. You and edit your application until the application due date or you can click "Submit Application" button.	may save
Please note that when you go back to edit your application, you will be able to see your previously uploaded documents. If you've updated a documen like to reload it, please remove the previously uploaded document and then upload the new document. If you have any questions, please contact us v <u>pSchallenge@browardschools.com</u> . Thank you!	nt and would ria email at
Start a New Application or Add a New Nomination	
My Nominations	

Any nominations you've entered will show up on the bottom of the page under My Nominations.

4) For new applications, you must choose what category you want to complete on the next page. In this example, we will open up a School category. Then choose Public or Charter school. A list of schools will be listed based on the school level.



If you want to see if anyone has started an application for your school or individual, scroll down to **Current Nominee List** and choose the nominee type.

5) If you chose **Schools**, the online application for the school category will appear. The **Summary of School** will show up first. What you enter here will be used for the Biographical information given out at the awards ceremony.

P3 Eco-Challenge Preserving Our Planet for Posterity	
Nominee Question And Answer	
Nominee: School, SUNSET LAKES	
Summary of School (Maximum Text Length: 2500)	
Please provide a concise summary that describes how your school is representative of a P3 School. Focus on what your school has accomplished in each of the categories. Describe what makes your school unique and successful in efforts to be sustainable. This summary will be used in the Award Ceremony bio hand out. To see previous P3 Winners and Nominees' Bio, <u>click here</u> .	i
 	7
2500 characters left	
Save And Go To Summary	

NOTE: For all narratives, there is a 2,500 character maximum text length (each letter, space, punctuation mark is counted). You can use an online tool like <u>https://wordcounter.net/</u> to see your character count.

If you paste information that is beyond the 2,500 max, you will receive an error message.



Click OK to make that error message go away. **The system will cut off your narrative to the actual count – read through your narrative so you can see where it was cut off.** Once you're within the parameters, you can **Save and Go To Summary**. 6) It will bring you to the **School Nominee Application Progress Summary** page of your school. You can then go down the list of what you need to enter.

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1	School Ower Sheet	t t		Dible:
2	Summery of School		1	Edit
3	Green Team Info	1	1 members	Edit
4	Green Apple School Designation	2	2	Edit
5	Category 1 - Outdoor Learning Labs/Structure	1	V	Edit
6	Category 1 - Habitat Improvement/Restoration	1		Edit
7	Category 1 - Documentation Attachments	Up to 10	8	Add
8	Category 1 - Image Attachments	Up to 10	2	Add/Ed
9	Category 2 - Energy	1		Add
10	Category 2 - Water	1	1	Add
11	Category 2 - Solid Waste	1		Add
12	Category 2 - Air Quality and Transportation	1		Add
13	Category 2 - Documentation Attachments	Up to 10	0	Add
14	Category 2 - Image Attachments	Up to 10	0	Add
15	Category 3 - Interdisciplinary Approach	1		Add
16	Category 3 - Environmental Topics/Issues	1		Add
17	Category 3 - Field Studies	1		Add
18	Category 3 - Documentation Attachments	Up to 10	0	Add
19	Category 3 - Image Attachments	Up to 10	0	Add
20	Category 4 - Partnerships within the School Building	1		Add
21	Category 4 - Service Learning Projects	1		Add
22	Category 4 - Community Partnerships in School Activities	1		Add
23	Category 4 - Documentation Attachments	Up to 10	0	Add
24	Category 4 - Image Attachments	Up to 10	٥	Add
25	Category 5 - School Philosophy and Culture	1		Add
26	Category 5 - Professional Development	1	0	Add
27	Category 5 - Planning	1		Add
28	Category 5 - Sharing Success and Lessons Learned	1		Add
29	Category 5 - Documentation Attachments	Up to 10	0	Add
30	Category 5 - Image Attachments	Up to 10	0	Add
31	Category 6 - Special Project	1	Ĵ	Add
32	Category 6 - Documentation Attachments	Up to 10	0	Add
33	Category 6 - Image Attachments	Up to 10	0	Add
34	Video Links (Optional)	Up to 4	1	Add/Ed

7) The next mandatory item is to enter the **Green Team Info** – click the **Edit** link on the right column. Enter all your team members. Click **Save and Next** after every team member. When finished, click **Go to Summary**.

dd School Nominee	Team Information	
au School Nommee	ream mormation	
dd areen team members involved in the prer	paration of your application.	
Too Markey Too	Administration	
ream Member Type:	Administrator Administrator	
First Name:	Community Member	2
First Name.	Student	
Last Name:	Teacher	2
Last Name:	Teacher	2

8) The next mandatory item in the Summary is the **Green Apple School Designation**. Click the **Edit** link on the right column.

		View Application Detail		
ineuce	Item Name	Number of Item(s)	Item Submission Status	Select
:1	School Cover Sheet	1		Add
2	Summary of School	1	V.	Edit
3	Green Team Info	1	1 members	Edit
4	Green Apple School Designation	2	2	Edit
5	Category 1 - Outdoor Learning Labs/Structure	1	×	Edit
6	Category 1 - Habitat Improvement/Restoration	1	1	Edit
7	Category 1 - Documentation Attachments	Up to 10	8	Add
8	Category 1 - Image Attachments	Up to 10	2	Add/Edi
9	Category 2 - Energy	1		Add
10	Category 2 - Water	1		Add
11	Category 2 - Solid Waste	1		Add
12	Category 2 - Air Quality and Transportation	1		Add
13	Category 2 - Documentation Attachments	Up to 10	0	Add
14	Category 2 - Image Attachments	Up to 10	Ó	Add
15	Category 3 - Interdisciplinary Approach	1		Add
16	Category 3 - Environmental Topics/Issues	1		Add
17	Category 3 - Field Studies	1		Add
18	Category 3 - Documentation Attachments	Up to 10	0	Add
19	Category 3 - Image Attachments	Up to 10	0	Add
20	Category 4 - Partnerships within the School Building	1		Add
21	Category 4 - Service Learning Projects	1		Add
22	Category 4 - Community Partnerships in School Activities	1		Add

Read through the requirements and choose whether your school is applying for all categories and if your school is already a designated Green Apple school. Then click **Save and Go Back to Summary**

P3 Eco-Challenge Preserving Our Planet for Posterity
Florida Green Apple School Designation – Mandatory/Bonus Points
Nominee School: SUNSET LAKES
All Categories: If your school is applying for all categories, it is mandatory for your school to be designated as a Florida Green Apple School. Your school should be listed under http://www.fldoe.org/schools/healthy-schools/green-schools.stml
Individual Categories: If your school is designated as a Florida Green Apple School and listed under http://www.fldoe.org/schools/healthy-schools/green-schools.stml, you w receive 10 bonus points.
Applying for (choose one):
All Categories
Individual Categories
This school is a designated Florida Green Apple School:
Yes
No No
The Florida Green Apple School Designation application is a comprehensive evaluation tool that details the program's requirements and provides links to best management practices and technical assistance to help you achieve Florida Green School designation. The applications directly reflect each of the program's six areas of operation: Communication and Education, Energy Efficiency, Water Conservation, Waste Reduction, Reuse and Recycling, and Air Quality and Transportation. For more info go to <u>https://floridadep.gov/osl/green-school-designation/content/apply-green-school-designationrenew</u>
Save and Back to Summary

9) The next items are the separate categories. Each are self-explanatory. For each category you enter the narrative, upload documentation, photographs, and any optional video links.

REMEMBER: For all narratives, there is a 2,500 character maximum text length (each letter, space, punctuation mark is counted) per subcategory. You can use an online tool like <u>https://wordcounter.net/</u> to see your character count. If you paste information that is beyond the 2,500 max, you will receive an error message and when you click OK, the system will cut off your narrative to the max count.

Example Narrative page



Example Documentation Attachments

Notes: You can't upload files with the exact same name and format in the same category. If you want to replace what you have uploaded, you must remove the uploaded document with the same name and re-upload it. Two images or documents can't have the same file name or one of them will not be uploaded. Once you have uploaded the maximum 10 items, you can't upload any more unless you remove any of the ones you've uploaded. You can also preview what you uploaded by clicking the File Name.



Example Add Image Attachments

Notes: You can't upload files with the exact same name and format in the same category. If you want to replace what you have uploaded, you must remove the uploaded document with the same name and re-upload it. Once you have uploaded the maximum 10 items, you can't upload any more unless you remove any of the ones you've uploaded. You can also preview what you uploaded by clicking the File Name.

Add Imag	e Attachments		
Nominee:	School, SUNSET LAK	ES	
Any photographs m elations purposes name first, e.g. Mcl	ust be submitted online. Sudents depicted n in various media for recognition program. Pr Nicol_Picture1.jpg.	ust have signed photo releases on file with the school. These photos will be used f vide a maximum of 10 images - 15 MB max per image. Name your images with the	or public e school
		Owallabad	
Choose Files N	o file chosen	Start Opioad	
Choose Files N	o file chosen nore image(s).	Start Opioao	
Choose Files No fou can upload 8 m UST OF UPLOAD	o file chosen nore image(s). ED IMAGES: delete any of the items, click the "Remove" I	nk next to the item to remove it from the list.	
Choose Files No fou can upload 8 m LIST OF UPLOAD f you would like to Sequence	o file chosen hore image(s). ED IMAGES: delete any of the items, click the "Remove" I File Name	nk next to the item to remove it from the list. Uploaded Category Delete	
Choose Files No. fou can upload 8 m UST OF UPLOAD f you would like to Sequence 1	o file chosen hore image(s). ED IMAGES: delete any of the items, click the "Remove" I File Name Orange Brook ES Gardening,JPG	Ark next to the item to remove it from the list. Uploaded Category Delete School Cat 1 Image Attachments Image Remove	

10) **Optional video links**. If you have videos to support your application that you've uploaded, enter the Video Name and Video URL Link.

to 4) All video links m Video Name:	IT LAKES	ugh BCPS firewall, therefore	e no videos uploaded t	o e.g. Youtube.
to 4) All video links m Video Name:	ust also be accessible thro	ough BCPS firewall, therefore	e no videos uploaded 1	:o e.g. Youtube.
Video Name:			5	
ideo URL Link: http://	Ι		Save	
You ca	an add 3 more link(s).			
D LINK(S): y of the items, click the	e "Delete" link next to the it	em to remove it from the list		Doloto
	https://www.hassingle.html	Link Paun		Delete
y	LINK(S): (of the items, click the Link Name and STEM	CLINK(S): of the items, click the "Delete" link next to the it Link Name ard STEM	CINK(S): of the items, click the "Delete" link next to the item to remove it from the list Link Name Link Path ard STEM https://www.browardschools.com/stem	CINK(S): of the items, click the "Delete" link next to the item to remove it from the list. Link Name Link Path ard STEM https://www.browardschools.com/stem

You can click the Link Path to preview the URL. Once you've entered the maximum number of video links, you can't enter anymore unless you remove one of the ones you have in the list.

11) You can work on your application until you're finished and when you're ready to submit, from the Summary page, click **Submit Application.** You can also view what you've entered by clicking **View Application Detail**

minee: Scho	IN SUNSET LAKES	View Application Detail			
Sequence	Item Name	Number of Item(s)	Item Submission Status	Select	
1	School Cover Sheet	1		Add	
2	Summary of School	1	1	Edit	
3	Green Team Info	1	1 members	Edit	
4	Green Apple School Designation	2	2	Edit	
5	Category 1 - Outdoor Learning Labs/Structure	1	1	Edit	
6	Category 1 - Habitat Improvement/Restoration	1		Add	
7	Category 1 - Image Attachments	Up to 10	2	Add/Edit	
8	Category 2 - Energy	1		Add	
9	Category 2 - Water	1		Add	
10	Category 2 - Solid Waste	1		Add	
11	Category 2 - Air Quality and Transportation	1		Add	
12	Category 2 - Image Attachments	Up to 10	0	Add	
13	Category 3 - Interdisciplinary Approach	1		Add	
14	Category 3 - Environmental Topics/Issues	1		Add	
15	Category 3 - Field Studies	1		Add	
16	Category 3 - Image Attachments	Up to 10	0	Add	
17	Category 4 - Partnerships within the School Building	1		Add	10
18	Category 4 - Service Learning Projects	1		Add	6
19	Category 4 - Community Partnerships in School Activities	1		Add	
20	Category 4 - Image Attachments	Up to 10	0	Add	1 +
21	Category 5 - School Philosophy and Culture	1		Add	1
22	Category 5 - Professional Development	1		Add	
23	Category 5 - Planning	1		Add	Y
24	Category 5 - Sharing Success and Lessons Learned	1		Add	Ι.
25	Category 5 - Image Attachments	Up to 10	0	Add	 ╷┍
26	Category 6 - Special Project	1		Add	
27	Category 6 - Image Attachments	Up to 10	0	Add	p
28	Video Links (Optional)	Up to 4	0	Add	1

If you find that you'd like to edit your submitted application and it is still within the open application timeframe, go to your Home page, then click the View Detail of your nominee, it will bring back to your Summary page. Just click the Edit button of the section you'd like. Then when finished, Submit Application again.

You can go to your **Home** page by clicking the link from the upper right hand corner of any page you're on to see all of the nominations that you've entered, edit or to start a new application.



ANY OTHER QUESTIONS? Send an email to p3challenge@browardschools.com